

MINUTES OF THE ANNUAL MEETING OF QUERNMORE PARISH COUNCIL HELD ON
THE 13th May 2019

PRESENT: Councillors JG Kelsall (Chair), D Whitaker, J Townley and JE Pye,

19/113 APOLOGIES FOR ABSENCE:

Councillors JT Fox, Mrs J Alexander, B Carter and A Johnson, District Councillors Mrs J Pritchard and Mrs J Jackson and County Councillor Mrs S Charles sent their apologies.

19/114 ELECTION OF OFFICERS

The following were elected to hold office

- a) Chair - Cllr JG Kelsall
- b) Vice-Chair - Cllr J Townley
- c) Representatives to LAPTC - the Chair and Vice-Chair
- d) Responsible Financial Officer - the Clerk.
- e) DPO – the Clerk

19/115 OPEN SESSION

No members of the public attended.

19/116 MINUTES

The minutes of the previous meeting held on 28th January 2019 were confirmed and signed as a correct record.

19/117 MATTERS ARISING

- a) Following the uncontested election for Councillors there remains a vacancy. The Council can co-op a Councillor if they can identify a suitable candidate.

19/118 POLICE & COMMUNITY TOGETHER

No report

19/119 AUDIT 2019

The Audit this year is being conducted by **PKF Littlejohn**.

The Parish Council resolved to certify themselves exempt from their review and will complete the paperwork and publish it on the Parish Council website before 1st July 2019.

19/120 RISK ASSESSMENT

It was agreed that as part of the Annual Audit we minute that all risks to the Council have been considered and adequately insured against.

19/121 ANNUAL GOVERNANCE STATEMENT

The Annual Internal Audit report was received and noted.
The Annual Governance Statement was completed, approved by the Council and duly signed.

19/122 ACCOUNTING STATEMENT

The Annual Accounts were presented by the Clerk, Approved and signed by the Chairman of the meeting.
The Audit forms were completed. The Accounting Statement was approved by the Parish Council and signed.
Full details will be published on the Parish Council website as required by the Audit Regulations.
Mr M Bonnett agreed to continue to act as Internal Auditor and has completed the report on the Audit documents.

19/123 GRANTS

Letters requesting a grant for ongoing financial help have been received from St Peter's Church, Quernmore Methodist Church and the Recreation Club.
It was resolved that a grant of £ 400 be given to the Recreation Club towards their ongoing maintenance
It was further resolved that a grant of £500 be given to St Peter's Church towards their refurbishment project and £400 to Quernmore Methodist Church for their ongoing maintenance and development.
It was proposed that the possibility for Grants from the Parish Council to other local organisations be more widely circulated next year.

19/124 FINANCIAL MATTERS

The precept (£3,300) has been received and banked.
The Balance remaining is £ 3,817.94

Authority is requested for the payment of :-

Tax on Clerk's salary	£ 80.00
Clerk's Salary (£ 1,000 less £ 80 Tax paid previously)	£ 920.00
Clerk's Office Allowance	£ 275
Clerk's Expenses	£ 25.0
LALC subscriptions	£ 102.47
Quernmore Methodist Church – use of room	£ 60.00
Quernmore Methodist Church – Grant	£ 400
St Peter's Church – Grant	£ 500
Quernmore Recreation Club – Grant	£ 400

19/125 PLANNING MATTERS - The following were reported :-

17/01064/VLA Crook O'Lune Caravan Park – To allow year round occupation Permitted
18/00643/CU Crook O'Lune Caravan Park - Change of woodland to site 20 extra caravans
Pending

18/01645/FUL	Redfields – Stock Isolation Building	Application Withdrawn
19/00098/FUL	Redfields – Covered Midden	Pending
19/00103/FUL	Redfields – Agricultural building	Pending
19/00104/FUL	Chenick Lea – Stable block etc	Permitted
19/0098/PAS	3-1-5 Health Club - Solar PV panels on roof	Permitted
19/00303/AG	Gibson’s Farm – Storage Building	Prior Approval not required
19/00402/FUL	Gibson’s Farm – New Cattle Building	Permitted
19/00312/FUL	Quernmore House – Change of offices to two bed dwelling	Pending
19/00420/FUL	Far Lodge Farm – Slurry Lagoon	Pending
19/00476/ADV	4 Mannin Way – Illuminated fascia sign	Pending

The Planning Enforcement Office has responded to our request for information concerning the continued residence at Redfields, Quernmore. Following a visit they have produced a report for the Legal Dept. who will consider what action, if any, can be taken.

19/126 DISTRICT COUNCILLOR’S REPORTS

Following the recent Election our District Councillors are now Mrs Joan Jackson and Mrs Joyce Pritchard.

No reports

19/127 DOCUMENTS & CORRESPONDENCE RECEIVED –

None

19/128 ITEMS INTRODUCED BY MEMBERS (if any)

None

19/129 DATE OF NEXT MEETING

If the usual pattern is followed the next meeting will be held on Monday the 14th October 2019 at 7.30 pm