

QUERNMORE PARISH COUNCIL

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To : All Parish Councillors

3rd May 2019

RBA/QPC/110

Dear Councillor,

The Annual Parish Meeting of Quernmore Parish Council will be held on Monday 13th May 2019 at 7.30 in the Quernmore Methodist Schoolroom. The Agenda is set out below

Yours Sincerely

Clerk to the Council

AGENDA

19/113 APOLOGIES FOR ABSENCE (if any)

19/114 ELECTION OF OFFICERS

The following vacancies are to be filled :-

- a) Chair - (presently Cllr G Kelsall)
- b) Vice-Chair - (presently Cllr J Townley)
- c) Representatives to LAPTC - the Chair and Vice-Chair
- d) Responsible Financial Officer - (presently the Clerk.)

19/115 OPEN SESSION

19/116 MINUTES

The Minutes of the previous Parish Council meeting will be submitted for confirmation as a correct record

19/117 MATTERS ARISING

19/118 POLICE AND COMMUNITY TOGETHER

19/119 AUDIT 2019

The Audit this year is being conducted by **PKF Littlejohn** and we are able to certify ourselves exempt from their review and only need to complete the paperwork and publish it on our website before 1st July 2019.

19/120 RISK ASSESSMENT

As part of the Annual Audit we must consider and minute that all risks to the Council have been reviewed and adequately insured against

19/121 ANNUAL GOVERNANCE STATEMENT

The Annual Governance Statement needs to be completed and approved by the Council

19/121 ACCOUNTING STATEMENT

The Annual Accounts will be presented by the Clerk.

The Accounting Statements require to be approved by the Council and the Audit Forms signed.

Mr Bonnett has acted as Internal Auditor

19/122 GRANTS

Grant applications have been received from the following organisations and will be considered :- St Peter's Church, Quernmore Methodist Church and Quernmore Recreation Club

19/123 FINANCIAL MATTERS

The precept (£ 3,300) has been received and banked.

The Balance remaining is £ 3,817.94

Authority is requested for the payment of :-

Tax on Clerks Salary	£	200.00
Clerk's Salary (£ 1,000 less Tax paid)	£	800.00
Clerk's Office Allowance	£	275.00
Clerk's Expenses	£	20.00
LALC Subscriptions	£	102.47
Quernmore Methodist Church – Use of room for meetings	£	
Grants		

19/124 PLANNING MATTERS – The following are reported

17/01064/VLA Crook O'Lune Caravan Park – To allow year round occupation Permitted

18/00643/CU Crook O'Lune Caravan Park - Change of woodland to site 20 extra caravans
Pending

18/01645/FUL Redfields – Stock Isolation Building Application Withdrawn

19/00098/FUL	Redfields – Covered Midden	Pending
19/00103/FUL	Redfields – Agricultural building	Pending
19/00104/FUL	Chenick Lea – Stable block etc	Permitted
19/0098/PAS	3-1-5 Health Club - Solar PV panels on roof	Permitted
19/00303/AG	Gibson's Farm – Storage Building	Prior Approval not required
19/00402/FUL	Gibson's Farm – New Cattle Building	Pending
19/00312/FUL	Quernmore House – Change of offices to two bed dwelling	Pending
19/00420/FUL	Far Lodge Farm – Slurry Lagoon	Pending
19/00476/ADV	4 Mannin Way – Illuminated fascia sign	Pending

19/125 DISTRICT COUNCILLORS REPORTS

Following the recent Elections our District Councillor are

19/126 DOCUMENTS & CORRESPONDENCE RECEIVED

19/127 ITEMS INTRODUCED BY MEMBERS (if any)

19/128 DATE OF NEXT MEETING

If the usual pattern is followed the next meeting will be held on Monday the 14th October 2019 at 7.30 pm.